

Feature Checklist



Products & Services | Health & Benefits

Current	ADPIA*
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How do you evaluate all the various health plans and insurance carrier options?

Are you offering ancillary benefits; such as dental, vision, life insurance, short and long-term disability?

How are you notified of changes to the Affordable Care Act that may impact your business?

What system is in place to discourage employees from coming to you with questions related to their personal medical information?

Who communicates health-related administrative tasks with the carrier (billing issues, plan issues, etc.)?

Who creates your strategy to lower costs by including HSAs, HRAs, FSAs and wellness programs?

Who assists in tracking a newly hires eligibility to ensure they are enrolled in a timely manner?

Who assists in tracking termed employees to ensure they are removed from the health plan to avoid overpayment?

Who assists you in setting up your employees' payroll deductions?

Additional Considerations: *Products/Services are available at additional cost:*

Do you have a POP Plan in place for pre-tax deductions?

How are you planning for IRS required ACA reporting?

Who handles your COBRA administration?

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